

Pfizer UK Undergraduate Programme 2019/2020
Regulatory Project and Process Management Undergraduate
Regulatory Operations
Global Regulatory Affairs (GRA)

Pfizer Pharmaceuticals

Pfizer discovers, develops, produces, and markets pharmaceutical drugs for use as medications to be administered (or self-administered) to patients to cure them, vaccinate them, or alleviate a symptom. Pfizer deals in generic and brand medications.

It is Pfizer's responsibility, as the pharmaceutical company seeking to market a drug, to test it and submit evidence that it is safe and effective. This evidence is submitted in the form of a submission and includes efficacy, safety and the benefit-risk profile of the drug. These dossiers are customised for each region globally to meet Health Authority requirements.

Department Overview

The Regulatory Operation organisation is a global organisation supporting over 42,000 medicinal applications being submitted to Health Authorities throughout 175 countries each year. We play a vital part in ensuring Pfizer's medicines reach and maintain market position, and are readily available to patients.

Across the Pharmaceutical Industry, Pfizer is considered one of the leaders in Regulatory Operations due to our innovation, design, and implementation of new technical solutions and process designs. This role focuses heavily on continuous improvements, project management, and change management initiatives which help us retain this "leaders in industry" vision.

What can I achieve and what will I be responsible for whilst completing a placement at Pfizer?

The regulatory environment is complex, multifactorial, and constantly changing, providing undergraduates the opportunity to manage multiple, complex issues, and deliver to time and quality standards.

During the year, an Undergraduate will be responsible for:

- **Project Management:** Oversight and contributing to global projects which define and streamline essential business processes to increase efficiency and reduce time.
- **Project Leads:** Leading and presenting in meetings to share innovative ideas and strategies which will enhance the implementation of new or revised processes that are driven by internal and external guidelines.
- **Global Projects:** Executing partnership with colleagues from China, US and India to assist in ensuring the success of a broad variety of global initiatives, projects and business solutions.
- **Process re-engineering:** Accountability for process development, decision making, and change management in the context of Worldwide Regulatory Operations.
- **Communication and Change Management:** Developing and maintaining instructional documents, procedures and guidelines to lead our state of continuous improvements.

What could you expect to gain?

- A year's experience working in a multidisciplinary team where you are valued as a key member and pushed to develop as an individual.
- A broad range of important transferable skills including excellent communication, problem solving, and adaptability enhancing your future employment opportunities.
- Knowledge on how different departments across Pfizer interact to work towards common goals and the pride of helping patients across the globe.

What other opportunities and benefits do Pfizer offer?

- We provide comprehensive training on relevant systems and processes, and invest time in to your personal development - we want you to achieve growth while working with us.
- Pfizer understands the value in support the community; undergraduates are given the opportunity to become Volunteering Ambassadors as part of their placement and volunteer locally for 5 working days throughout the year.
- Undergraduates are given the opportunity to improve a spectrum of skills including project management, communication and interpersonal skills through carrying out team work and global projects.
- A Pfizer placement offers a stepping stone into the pharmaceutical industry in a company that has consistently been ranked amongst the top 100 graduate employers.

When can I start?

Placements will start on 2nd September 2019 and will run for 12 months.

PERSON SPECIFICATION

Type of person we are looking for, in relation to 'Skills', 'Knowledge' and 'Motivation':

- On target for a 2:1 or above Degree Classification
- Ability to work effectively in a team environment
- Ability to adapt to an ever-changing business environment
- Ability to learn and adapt quickly to change
- Ability to generate creative and innovative ideas
- Enthusiasm and pro-active attitude
- Strong organizational and project management skills
- Technical awareness
- Excellent analytical and problem-solving skills

Please note that we only accept application forms. Please do not send over your CV or cover letter as they will not be considered.