Pfizer OWNIT!

Pfizer UK Undergraduate Programme 2019/2020

PCH Regulatory Affairs Undergraduate

Pfizer Consumer Healthcare/Regulatory Affairs

UK Pfizer Country Office

Department Overview

The Regulatory Affairs role within the Pfizer Consumer Healthcare Country Office has the responsibility of leading and implementing regulatory strategies for non-prescription ("over-the-counter") medicinal products, medical devices, dietary supplements and cosmetic products, such as Anadin, Viagra Connect, Nexium Control, Centrum, Thermacare and Chapstick.

What can I achieve and what will I be responsible for whilst completing a placement at Pfizer?

Pfizer provides you with the opportunity to work with experts in the pharmaceutical industry and has a wealth of opportunities available across a variety of departments. Through workingwithin the science-based field of Regulatory Affairs, but within in a busy commercial-focussed environment you can look forward to developing critical business skills and being a valued team player. These skills will include communication through liaising with colleagues from different functions and countries, as well as external stakeholders, multi-tasking through working on a variety of projects and also leadership by taking responsibility for the regulatory aspects on your own products/brands.

Working within the Consumer Healthcare Regulatory Affairs department will give you the opportunity to learn about how products get onto the market and subsequent advertising and maintentance of them, by working with other departments as well as external regulatory bodies to ensure compliance. It also provides a great opportunity to understand the regulatory framework of a variety of different types of products including medicines, medical devices, food supplements and cosmetics. Furthermore it is also a fantastic way to obtain a better understanding of the pharma industry and the type of roles it has to offer.

Responsibilities throughout the year will include:

- Providing product life cycle regulatory support for allocated products
- To ensure allocated products are compliant with all relevant internal Pfizer policies and procedures and regulatory requirements
- To provide support to the business systems and processes utilsed by UK and Irish Regulatory Affairs team
- To provide ongoing regulatory support e.g. contributing to the development of promotional materials, regulatory review of pack copy and promotional materials.
- Assist internal customers with questions, queries and problem solving regarding products.

What other opportunities and benefits do Pfizer offer?

Development opportunities are available through cross-functional and cross-country projects, volunteering and attending conferences for our cluster of countries. Extensive

training will be provided within the field of Regulatory Affairs internally, and also by external regulatory bodies on what is acceptable from an advertising perspective.

When can I start?

Placements will start on 2nd September 2019 and will run for 12 months.

PERSON SPECIFICATION

Type of person we are looking for, in relation to '**Skills**', '**Knowledge**' and '**Motivation**':

- On target for a 2:1 Degree Classification
- Good communication (written and verbal), negotiation and interpersonal skills.
- Attention to detail.
- Time management skills.
- Ability to work both independently and as part of a multidisciplinary team
- Strong analytical and problem solving skills
- Flexible and well organised
- Proficient in the use of Microsoft Office suite of programmes.

Please note that we only accept application forms. Please do not send over your CV or cover letter as they will not be considered.